

**DRAFT, DRAFT, DRAFT**  
**COMMITTEE RECOMMENDATION WORKSHEET**

**I. List the Learning(s) that this recommendation is addressing:**

**1. We do not know the needs of the adults in Clarke County.**

**2. Need an understanding of skills needed by local employers.**

- **WRITE THE COMMITTEE RECOMMENDATION\*\* (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning ):**

**Conduct a Needs Assessment to determine the Continuing Education needs in Athens-Clarke County.**

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

**1. We need to identify providers.**

**2. We need to do a survey of providers.**

**3. ACLC, ATC, Catholic Charities, CCSD, Religious Organizations, UGA, employers**

- **What kind of action or resources would be necessary to implement the recommendation?**

**1. Meet with service providers.**

**2. Print updated information.**

**3. Call and survey agencies.**

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

**Forces that support (please list):**

**Forces that oppose (please list):**

**\*\*As information is received and/or clarified, these potential recommendations may change or be discarded.**

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**COMMITTEE RECOMMENDATION WORKSHEET**

**I. List the Learning(s) that this recommendation is addressing:**

**1. GED,ESOL should be offered at times and locations that meet the needs of local residents.**

- **WRITE THE COMMITTEE RECOMMENDATION\*\* (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning ):**

**Adult Educ., GED, and ESOL should be offered at times and locations that meet the needs of local residents.**

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

**Anecdotal information was used indicating locations not always convenient.**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

**Needs Assessment as outlined in Recommendation 1 is needed.**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

- 1. Athens Clarke Literacy Council**
- 2. Employers**
- 3. Athens Tech**
- 4. Even Start**
- 5. Employers**
- 6. Church Organizations**

- **What kind of action or resources would be necessary to implement the recommendation?**

- 1. Work closely with service providers. There must be strategies to coordinate service providers.**
- 2. Develop cooperative strategies with business leaders in the Hispanic community.**
- 3. Make sure accountability issues are addressed.**

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

**Forces that support (please list):**

**Current service providers  
ACLC, DTAE, CLCP**

**Forces that oppose (please list):**

**INS regulations, pending state legislation, drivers license issues**

**\*\*As information is received and/or clarified, these potential recommendations may change or be discarded.**

**DRAFT, DRAFT, DRAFT**

**COMMITTEE RECOMMENDATION WORKSHEET**

**I. List the Learning(s) that this recommendation is addressing:**

**1. We do not know the learning needs of the adults in Clarke County.**

- **WRITE THE COMMITTEE RECOMMENDATION\*\* (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning ):**

**We will do a needs assessment of the learning needs of adults in Athens.**

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

- 1. GED annual assessments**
- 2. K-12 has ESL data.**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- 1. Adult education program at Athens Tech**
- 2. Community canvassing**
- 3. School system**
- 4. Catholic Charities**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

- 7. UGA School of Social Work**
- 8. Clase'@College of Ed., Fanning, Family and Consumer Science,**

**What kind of action or resources would be necessary to implement the recommendation?**

- 1. Develop strategies to get cooperation from institutions as well as access to information.**
- 2. An assessment planner, office, institutional support, Spanish speakers, phone, transportation, computer are all needed.**
  - **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

**Forces that support (please list):**

**Forces that oppose (please list):**

**Time and Cost**

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**COMMITTEE RECOMMENDATION WORKSHEET**

**I. List the Learning(s) that this recommendation is addressing:**

- **WRITE THE COMMITTEE RECOMMENDATION\*\* (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning ):**

**Conduct a Needs Assessment to determine the Continuing Education needs in Athens-Clarke County.**

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

**Terry's Resource Guide.**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

**4. We need to identify providers.**

**5. We need to do a survey of providers.**

**6. ACLC, ATC, Catholic Charities, CCSD, Religious Organizations, UGA, employers**

- **What kind of action or resources would be necessary to implement the recommendation?**

**4. Meet with service providers.**

**5. Print updated information.**

**6. Call and survey agencies.**

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

**Forces that support (please list):**

**Forces that oppose (please list):**

**\*\*As information is received and/or clarified, these potential recommendations may change or be discarded.**